

## DELIVERANCE CHURCH KASARANI (ZIMMERMAN)

Zimmerman Estate, Opp Mirema Drive, Off Kamiti Road P.O. Box 73492 - 00200, NAIROBI. Tel: 020-2014542 / 0733 909780 / 0720 648096 Email: info@dckasarani.org, Website: www.dckasarani.org

## **JOB ADVERT**

### **Job Title: Deputy Head Teacher**

Deliverance Church International Kasarani (Zimmerman) is looking for a Deputy Head teacher for its education ministry department, **Cornerstone Academy and Junior School.** 

## Job Purpose

Reporting to Head Teacher he/she will be in charge of the **Cornerstone Academy** and assist in the administration, development and implementation of the curriculum, policies and programs. In absence of the Head Teacher, the Deputy Head Teacher will be in charge of Cornerstone Academy or as may be directed.

### Requirements for the Job

- i. Have at least a PTE certificate and / or above with experience of at least 5 years in leadership position and must be **TSC r**egistered.
- ii. Must have 3 to 5 years' experience in a school of similar in size to Cornerstone Academy,
- iii. Must demonstrate having taken personal initiatives towards career progression
- iv. Must demonstrate a clear understanding of the education reforms and the competencebased curriculum (**CBC**) and its implementation guidelines
- v. Must be a high achiever with demonstrable above average academic performance.
- vi. Must demonstrate ability to supervise, mentor and provide professional support to other teachers and other support staff
- vii. Be flexible and adaptable to change
- viii. Demonstrate awareness/understanding of the Church/School values and national values
- ix. Having served as a Head of department or Deputy Headteacher will be an added advantage.



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### **Roles and Responsibilities**

- i. Ensuring high standards of discipline and coordination among teachers and students
- ii. Teaching designated subjects
- iii. Developing and improving the school learning environment
- iv. Helping assess students' needs and development
- v. Providing guidance to resolve challenges and conflicts for teachers and students.
- vi. Using data to track students' performance and produce reports.
- vii. Be responsible for promoting the ethos, goals and values of the school and ensuring effective communication with designated stakeholders.
- viii. Observing and advancing teaching and learning systems and methods.
- ix. Maintaining good rapport with parents as a form of good customer care service.
- x. Working hand in hand with the office of the head teacher in the running of the school

If you feel you meet the requirements and you are able to deliver on the efficiently and effectively on job roles and responsibilities submit your application by 28th February 2025 to -:

Human Resource and Administration Manager Deliverance Church International Kasarani (Zimmerman)

Either-:

**Physically: Main Campus Office** 

By Email: hr@dckasarani.org

Note:

Ensure you attach all your CV, certificates and testimonials with at least three (3) references.

Only shortlisted candidates with be contacted.